

Graduate Student Annual Report (Faculty Review)
University of Florida, Sociology Department

Name of Student _____ Year _____

Committee Chair Providing Individual Assessment (Name) _____

Department Faculty Rating for Progress through Program of Study:

Good Improvements needed Unsatisfactory

Department Faculty Rating for Professional Accomplishments:

Exceptional Good Improvement s recommended

Students who do not receive a rating of at least “good” in each of the two areas need to meet with their committee chair and the graduate coordinator to discuss their improvement plan.

Committee Chair’s Assessment

(Please note accomplishments and any suggestions for improvement.)

Progress through Program of Study

Progress through program of study¹ _____

Course work grades/performance, status of I’s² _____

Teaching activity (if applicable)³ _____

Professional Accomplishments⁴

Attending presentations and conferences⁵ _____

Presenting conference papers _____

Preparing papers for publication/publishing _____

Department and professional service _____

¹ Benchmarks for “good progress” include: (1) 1st yr students: on schedule to complete required courses, attended proseminar, and think about or form MA committee (or PhD for incoming MA students). (2) 2nd yr students: committee formed, on schedule to complete required courses, successfully defend MA proposal. Work on thesis/paper project should be well underway; projected spring graduation is ideal. (3) 3rd yr students: MA completed, form PhD committee by spring, develop reading lists for qualifying exams, take seminars necessary to fulfill PhD hours. (4) 4th/5th yr students: pass qualifying exams and defend dissertation proposal by 5th and 6th semesters in PhD program, complete course work for degree and be on pace to complete data collection, analysis, and writing by the end of 4th yr in PhD program. (see http://web.soc.ufl.edu/grad/currentgrad/Graduate_Program_Policies.htm.)

² “Good progress” requires a GPA of 3 and above.

³ Assessments can incorporate student teaching evaluations, observations of own class or guest lectures, work in managing class and helping prepare/grade assignments, evaluation of syllabi, etc.

⁴ Benchmarks for “excellent” and “good” will vary, depending on years in program. In general, students who have entered the PhD program will be expected to show some activity in all those areas.

⁵ This includes attendance at departmental, on-campus, regional, national, and international conferences and presentations.